



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier : SUNSHINE OFFICELINK VENTURES CORP. P.O. No. : 2022-06-0493  
 Address : Bangkal Makati City Date : June 20, 2022  
 TIN : Mode of Procurement : (NP-SVP) SFP/PMG B

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery : DSWD MIMAROPA (1680 F.T. Benitez cor. Malvar St., Malate, Manila) Delivery Term : Full Term  
 Date of Delivery : Seven (7) days upon receipt of approved Purchase Order (P.O) Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Cart	Ink Cartridge (Magenta 933 XL)	6	850.00	5,100.00
2	Cart	Ink Cartridge (Yellow 933 XL)	6	850.00	5,100.00
3	Cart	Ink Cartridge (Cyan 933 XL)	6	850.00	5,100.00
4	Cart	Ink Cartridge (Black 932 XL)	6	1,650.00	9,900.00
5	Cart	Ink Cartridge (Tricolor, HP 680)	18	510.00	9,180.00
6	Cart	Ink Cartridge (Black, HP 680)	17	510.00	8,670.00
7	Ream	PAPER, MULTI-PURPOSE, 70 gsm., size (210 x 297mm) A4 (Copy & Laser Brand)	30	190.00	5,700.00
8	Toner	HP Laserjet, 48A	2	3,000.00	6,000.00
9	pcs	Correction tape, 1 piece in individual plastic (8 meters) (TM Brand)	23	20.00	460.00
10	pcs	Signpen, Black, Liquidgel Ink, 0.5mm, needle tip (Dong-A Mygel Brand)	20	25.00	500.00
					55,710.00
		Approved Budget for the Contract: Php60,000.00 PR No.: 2022-05-0557 Purpose: For the use of SFP/PMO staff Prepared by: Mark Anthony E. Diones			

(Total Amount in Words) Fifty-Five Thousand Seven Hundred Ten Pesos Only 55,710.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: EMY VALDEZ Signature over Printed Name of Supplier  
 Date: 7/5/2022  
 Very truly yours, FERNANDO R. DE VILLA JR., CESO III Signature over Printed Name of Authorized Official  
Regional Director

Fund Cluster : 1  
 Funds Available : 55,710.- Signature over Printed Name of DANILYN T. GALAN OIC - Head, Accounting Section  
 ORS/BURS No. : 2022-06-178  
 Date of the ORS/BURS: 6/27  
 Amount : 55,710.-

## NOTICE OF AWARD

June 20, 2022

**EMY R. VALDEZ**  
Authorized Representative  
SUNSHINE OFFICELINK VENTURES CORP.  
Bangkal Makati City

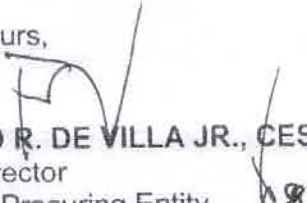
Dear Ms. VALDEZ:

We are pleased to inform you that the RFQ No. 2022-05-0557 "For the use of SFPMO staff" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Fifty-Five Thousand Seven Hundred Ten Pesos Only (Php 55,710.00).

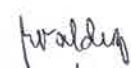
You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-06-0493 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

  
**EMY VALDEZ**

(Signature over Printed Name of Bidder's Authorized Representative)

SUNSHINE OFFICELINK VENTURES CORP.

Date:

7/5/2022